

Your wheelchair checklist

Use this worksheet to record what you want to discuss with your supplier or assessor. It is a planning aid, not a clinical assessment, access certificate or guarantee of fit.

Date: _____ Model / configuration being considered:

1. Daily use

Who will move the chair, how often, and on which indoor or outdoor routes?

2. Walk the route through your home

Record your own measurements in cm. Note obstacles and awkward approaches as well as the narrowest opening.

Doorways	Clear opening, door position and obstructions _____
Hallways and corners	Narrow sections, approach and space to turn _____
Bedroom and bathroom	Places to reach and room for assistance _____
Entrance and thresholds	Steps, raised edges, slopes and surface changes _____
Lift, if used	Door opening, internal width/depth, approach and exit _____
Storage area	Space for the chair and any removable parts _____

Seat size and overall chair width are different measurements. Ask for the exact dimensions of the supplied configuration; this worksheet supplies no clearance or seat-size recommendation.

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3. Transport and storage

Car-boot opening and usable inside space (cm):

Who will load the chair? What needs to be lifted or removed?

Exact folded width / length / height and lifting weight to confirm:

4. Questions to bring to the conversation

- ☐ Confirm the model, seat size and exact overall dimensions.
- ☐ Ask about suitable options, an individual assessment and a trial where possible.
- ☐ Request the manual and a demonstration of relevant features.
- ☐ Confirm removable parts, maximum user weight and care requirements.
- ☐ Ask about current availability, maintenance, spare parts and repairs.

Other questions / existing professional recommendations:

Follow the manufacturer's instructions for folding, lifting and securing the chair. Storage in a car boot does not establish suitability for travelling while seated in it.

No personal medical records are needed for a product-dimension question.

Article evidence: WHO wheelchair provision guidelines; NHS wheelchair guidance; North Tees wheelchair FAQs; Leeds wheelchair transport guidance. Full source links are in the accompanying article.